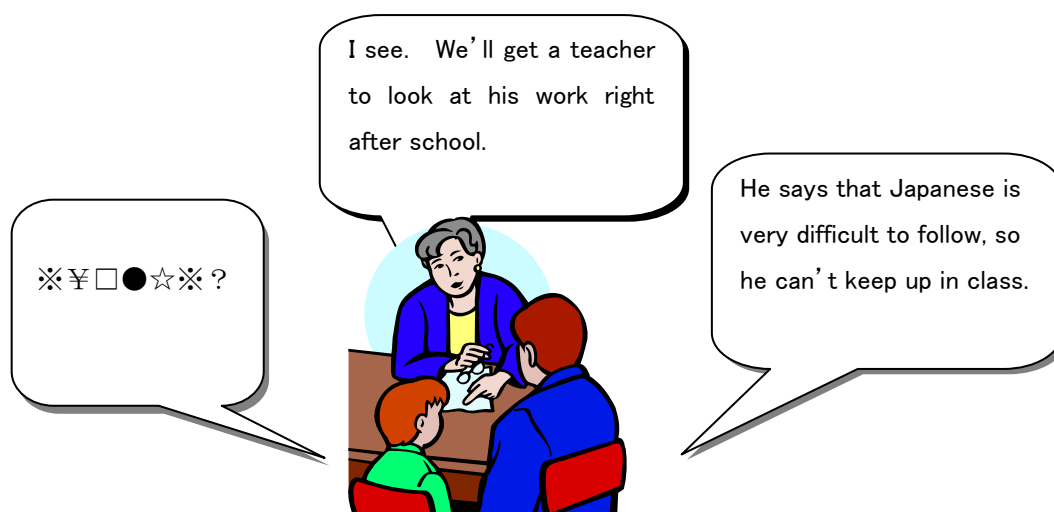


# We're Now Dispatching Interpreters & Other Volunteers!

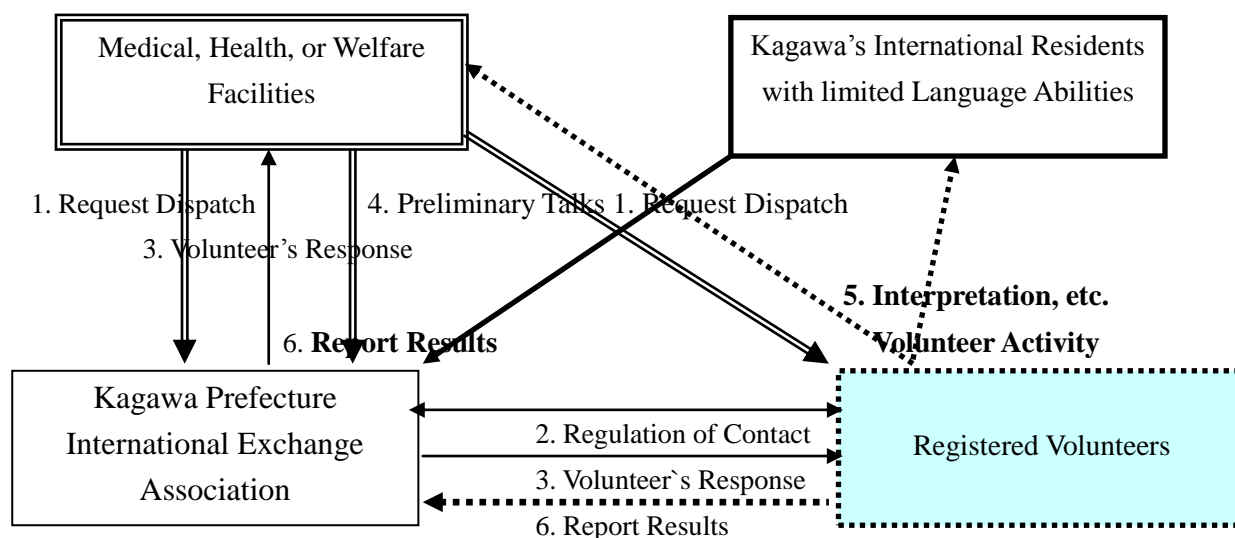
The Kagawa International Exchange Association (I-PAL) is establishing a volunteer dispatch system to dispatch interpreters and other volunteers to aid international residents with limited Japanese skills, and to promote mutual international understanding among prefectural residents. We are working toward a day when our prefecture's international organizations, educational institutions, medical institutions, health and welfare institutions, institutions accepting international residents, and other organizations may be made use of by all prefectural residents.



## 1. What Are the Volunteer Activities?

Type of Volunteer	Explanation of Duties
<b>1. Interpreter</b>	Support international residents with limited Japanese ability when they go to the doctor's, to a health or welfare facility, or on another errand in which they will need language assistance by interpreting for them.
<b>2. Japanese Instructor</b>	Support international residents with limited Japanese language abilities by teaching them Japanese language skills necessary in everyday life.
<b>3. Japanese Cultural Instructor</b>	Support international residents by teaching classes that promote mutual understanding such as Japanese cooking, tea ceremony, traditional dance, sports, etc.
<b>4. International Speaker</b>	International residents, or those with international cooperation or study abroad experience, promote mutual international understanding by offering their personal international experiences or foreign language instruction at educational facilities.

## 2. Flow Chart of Volunteer Activities: (In the case of a volunteer interpreter)



## 3. Specific Conditions of Dispatching Volunteers:

1. Dispatched volunteers may not be asked to engage in any activities that require the knowledge of a specialist, activities that pose a threat of contagion or other harm to their well-being, commercial activities, and other activities that are inappropriate for volunteers to partake in.
2. If the volunteer activities that the dispatched volunteer is to partake are deemed inappropriate, the request for dispatch will be refused.
3. The individual or organization which requests the dispatch of a volunteer will bare the burden of responsibility for the payment of medical care, juridical fines, etc. incurred by the volunteer while carrying out his/her volunteer activities.
4. The individual or organization which requests the dispatch of the volunteer will be responsible for paying the volunteer's remittance and transportation costs.
5. The volunteer's remittance is 1,000 yen per hour, and the transportation stipend will equal the actual transportation fees paid. (In the case in which a volunteer takes a car to his/her location, the actual fees paid amount to 200 yen for every ten kilometers traveled.)

## 4. How Can I Apply for the Help of a Volunteer?

It is necessary to apply for the dispatch of a volunteer at least one month (in the case of volunteer interpreter, at least 3 days) before the day the volunteer's services will be needed.

To apply, please clearly explain the activities you are requesting the volunteer participate in on the "Volunteer Dispatch Form", and then email, fax, or mail the form to **Kagawa Prefecture International Exchange Association (087-837-5908)**. You may download this form from the association's website at <http://www.i-pal.or.jp>

Kagawa Prefecture International Exchange Association "Volunteer Dispatch Project"

**ADDRESS:** 〒760-0017 Takamatsu City, Bancho, 1 Chome, 11-63 IPAL Kagawa

**EMAIL:** [toroku@i-pal.or.jp](mailto:toroku@i-pal.or.jp)

**FAX:** 087-837-5903

< We are now recruiting volunteer interpreters and other volunteers! >

- To participate in volunteer activities, prior registration is required. (To register, one must first complete a training course. These courses will be explained further in the near future and are to be held once a year in June.) - After filling out the registration application form (available at I-PAL Kagawa or on its homepage [www.i-pal.or.jp](http://www.i-pal.or.jp)), please send it to the address written above.



派遣要領兼要請書 (英語)